



ADUR & WORTHING
COUNCILS

1 November 2021

Joint Strategic Committee	
Date:	9 November 2021
Time:	6.30 pm
Venue:	QEII Room Shoreham Centre, Shoreham-by-Sea

Committee Membership:

Adur Executive: Councillors; Neil Parkin (Leader), Angus Dunn (Deputy Leader), Carson Albury, Brian Boggis, Kevin Boram and Emma Evans

Worthing Executive: Councillors; Daniel Humphreys (Leader), Kevin Jenkins (Deputy Leader), Edward Crouch, Sean McDonald, Heather Mercer and Elizabeth Sparkes

Agenda

Part A

1. Declarations of Interests

Members and officers must declare any disclosable pecuniary interests in relation to any business on the agenda. Declarations should also be made at any stage such an interest becomes apparent during the meeting.

If in doubt contact the Legal or Democratic Services representative for this meeting.

2. Minutes

To approve the minutes of the Joint Strategic Committee meeting held on 7 October 2021, copies of which have been previously circulated.

3. Public Question Time

To receive any questions from members of the public.

Questions should be submitted **by noon on Friday 5 November 2021** to Democratic Services, democratic.services@adur-worthing.gov.uk

(Note: Public Question Time will operate for a maximum of 30 minutes)

4. Items Raised under Urgency Provisions

To consider any items the Chairman of the meeting considers to be urgent.

5. Supporting the Armed Forces Community Covenant (Pages 1 - 12)

To consider a report from the Chief Executive, a copy is attached as item 5.

6. Procurement of Services for Civil Parking Enforcement & New Agency Agreement with WSCC (Pages 13 - 24)

To consider a report from the Director for Digital, Sustainability and Resources, a copy is attached as item 6.

7. Transfer of s106 Monies to the Capital Programme for the delivery of Affordable Housing (Pages 25 - 32)

To consider a report from the Director for the Economy, a copy is attached as item 7.

8. Referral of Motion on Notice from Worthing Borough Council (Pages 33 - 36)

To consider a report from the Interim Director for Communities, a copy is attached as item 8.

9. Using Sport England Funding to Support Leisure Services in Adur (Pages 37 - 42)

To consider a report from the Director for the Economy, a copy is attached as item 9.

10. Referral of Motion on Notice from Adur District Council (Pages 43 - 48)

To consider a report from the Interim Director for Communities, a copy is attached as item 10.

11. Referral of Motion on Notice from Adur District Council (Pages 49 - 52)

To consider a report from the Interim Director for Communities, a copy is attached as item 11.

12. Referral of Motion on Notice from Adur District Council (Pages 53 - 58)

To consider a report from the Interim Director for Communities, a copy is attached as item 12.

Part B - Not for Publication – Exempt Information Reports

None.

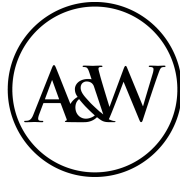
Recording of this meeting

The Council will be live streaming the meeting, including public question time. A recording will be available on the Council's website as soon as practicable after the meeting. The Council will not be recording any discussions in Part B of the agenda (where the press and public have been excluded).

For Democratic Services enquiries relating to this meeting please contact:	For Legal Services enquiries relating to this meeting please contact:
Neil Terry Democratic Services Lead 01903 221073 neil.terry@adur-worthing.gov.uk	Andrew Mathias Senior Solicitor 01903 221032 andrew.mathias@adur-worthing.gov.uk

The agenda and reports are available on the Councils website, please visit www.adur-worthing.gov.uk

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ADUR & WORTHING
COUNCILS

Joint Strategic Committee
9 November 2021
Agenda Item 5

Key Decision: No

Ward(s) Affected: All

Supporting the Armed Forces Community Covenant

Report by the Chief Executive

1. Purpose

1.1 Adur & Worthing Councils are committed to supporting the armed forces and as part of this commitment have been signatories to the Armed Forces Community Covenant since 2013. The Covenant aims to ensure that members of the armed forces community receive the support and access to public services they require.

1.2 Adur & Worthing Councils have, as part of this work, developed a range of new commitments and actions to uphold the principles of the Covenant by:

- Recognising the sacrifices made by the armed forces community
- Encouraging support for the armed forces community
- Promoting understanding and awareness amongst the public
- Encouraging activities to help the community integrate into local life
- Supporting veterans and service families in employment with the Councils.

2. Recommendations

2.1 Members are requested to note and approve the work being undertaken to uphold the principles of the Armed Forces Community Covenant.

3. Context

3.1 Adur & Worthing Councils are committed to supporting the armed forces and as part of this commitment have been signatories to the Armed Forces Community Covenant since 2013. This commitment includes upholding the following objectives of the Covenant:

- That no member of the Armed Forces Community should face disadvantage in the provision of services compared with any other citizen
- That, in some circumstances, special treatment may be appropriate especially for the injured or bereaved.

3.2 The purpose of the Community Covenant is to encourage support for the Armed Forces community that is working and residing in Adur and Worthing and to recognise and remember the sacrifices made by members of the Armed Forces Community, particularly those who have given the most. This includes active service personnel, veterans, reservists, and the families of all who live or have lived in Adur and Worthing.

3.3 The Councils have appointed elected members to be Armed Forces Champions who have been asked by the Leaders of the respective councils to support these commitments and as part of this, to engage with and support the work of the broader West Sussex Civilian Military Partnership Board that is overseeing this work at strategic level. Our Armed Forces Champions are:

- Adur District - Councillor Andy McGregor
- Worthing Borough - Councillor Lionel Harman

4. Supporting the Principles of the Covenant

4.1 Adur and Worthing Councils have developed the following commitments, using the overall Covenant Strategy being led by the West Sussex Civilian Military Partnership Board. The Councils will, through these commitments, seek to uphold the principles of the Armed Forces Covenant by:

- recognising the sacrifices made by the armed forces community
- encouraging support for the armed forces community
- promoting understanding and awareness amongst the public
- encouraging activities to help the community integrate into local life

- supporting veterans and service families in employment with the councils.

4.2 The commitments set out below and in Appendix 1 are divided in two main areas of focus, our commitments as an employer and our commitments as a service provider and place leader.

Our Commitments as an Employer

4.3 We will seek to undertake the following actions as an employer:

- We will consult on the possibility of an interview scheme for former service personnel and veterans to ensure they get an interview if they meet the essential requirements of the role.
- We will offer reservists additional days paid leave each year (pro-rata for part time employees) for the continuous training period.
- Through line management arrangements we will offer support to military spouses and partners so that they know how to access the flexible working policy, the leave policy and the support available through the Councils' Employee Assistance Programme.
- We have and will continue to ensure that all new members of staff are told about the Covenant through our staff handbook and have an e-learning course available for staff to ensure they understand its meaning and our duties.
- We will offer mentoring to ex-services personnel upon employment to help their transition into civilian employment.
- Through the Volunteering Policy we will enable volunteering opportunities for our staff which support armed forces communities.

Our Commitments as a Service Provider and Place Leader

4.4 The councils will undertake the following actions when delivering services and activities with our residents and businesses:

- The councils will appoint elected Members to be Armed Forces Champions, who will support these commitments and engage with the work of the West Sussex Civilian Military Partnership Board who are overseeing this work at strategic level.
- The senior management team will promote the Armed Forces Covenant and its aims and the Head of Communities and Wellbeing will be the officer contact within the councils.
- We will actively work and engage with partners to promote the support that is available for service and ex-services people including social care, healthcare education and housing.
- The Councils will seek to support the financial well being for those most in need by disregarding (not taken into account) war pensions as income when calculating relevant benefits.

- Customer Service staff will be supported to signpost veterans to appropriate services inside and outside the councils. Other front line staff who come into contact with veterans will be encouraged to do the same.
- The councils' CRM project will, in time, allow customer flags for veteran status to be visible to all teams improving joined up service support. The likely timescale for completion of the CRM is 2023-24.
- We will continue our work in becoming 'trauma informed councils' ensuring staff are aware of the effect of trauma on members of the Armed Forces and how we are best able to respond and help.
- We will continue to fulfil our housing function through our Housing Allocation Policy with careful and due regard to the needs of service personnel and their families. The policy seeks to provide support for current and past members of the armed forces, plus bereaved spouses and civil partners.
- In responding to Armed Forces personnel and their families who have become homeless, we will seek to assist them through the above housing policy and referral to appropriate specialist services including support from Armed Forces charities in line with personnel wishes.
- Through our Wellbeing Hubs we will ensure service and ex-service members and their families will receive appropriate assistance including referral to trauma recovery and mental health services should these be required.
- We will develop a web page dedicated to the work of the Covenant that signposts people to information about the support and services available.
- We will acknowledge and give thanks for the work of the Armed Forces during the year, including flag flying on Armed Forces Day and holding an act of Remembrance each year.
- We will work with our business partners (e.g. Chamber of Commerce) as part of our Covid recovery plan, to encourage local businesses to consider participation in the national "Heroes Welcome" scheme
- We will actively seek opportunities to support the Armed Forces Community within the Adur and Worthing including the promotion of grant applications to the Community Covenant Fund .

5. Delivery of the Commitments and New Web Page

- 5.1 Each of the Armed Forces Covenant commitments and actions has an identified responsible officer and progress will be monitored against the commitments on a 6 monthly basis.
- 5.2 We have developed a new webpage that sets out our commitments and also provides information on sources of support and advice for both members of the armed forces and those seeking to support them. We have benchmarked this work against other councils in the region and we feel this work, supported

within existing budgets, is an example of good practice. We will update the webpage and our commitments as we monitor progress and receive further feedback and information.

6. Engagement and Communication

- 6.1 The development of the commitments and actions has been developed in response to the ongoing engagement and consultation work of West Sussex Civilian Military Partnership Board that includes representation by the armed forces, the work of the Armed Forces Champions in the community and feedback from service users and staff.
- 6.2 Additional information has been used from consultation and engagement activities by the national and regional branches of the Armed Forces Community Covenant.

7. Financial Implications

- 7.1 There are no unbudgeted financial implications in this report. Each commitment will be delivered as part of existing service plans and budgets.

8. Legal Implications

- 8.1 Allocation to social housing is governed by Part VI of the Housing Act 1996
- 8.2 The Homelessness (Priority Needs for Accommodation) Order 2002 placed the priority for former members of the armed services on a statutory basis.
- 8.3 The Homelessness Reduction Act 2017 has new duties on housing authorities to intervene earlier to prevent homelessness and to take reasonable steps to relieve homelessness for all eligible applicants, not just those that have priority need.
- 8.4 Section 111 of the Local Government Act, 1972 allows the Councils to do anything which is calculated to facilitate, or is conducive or incidental to, the discharge of any of their functions, which includes the signing of the Armed Forces Covenant and the appointment of a Champion for the Armed Forces

Officer Contact Details:

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Sustainability & Risk Assessment

1. Economic

- 1.1** It is hoped that the new commitments and actions will support the armed forces and their families in a range of ways, including access to schooling, skills training and sustainable employment.

2. Social

2.1 Social Value

- 2.1.1** Our Armed Forces have made and continue to make the greatest possible sacrifices for our country, often the ultimate sacrifice. The Covenant and our commitments seek to support and thank the armed forces and their families for their service. Through events such as Armed Forces Day and Remembrance Sunday, we will create opportunities for the communities of Adur and Worthing to better understand and value the work of the Armed Forces.

2.2 Equality Issues

- 2.2.1** Service personnel and their families face unique challenges and as a result have specific needs, often relating to health and wellbeing, housing, schooling and employment. The development of the commitments and actions presented in this report have been developed in response to feedback from the West Sussex Civilian Military Partnership Board that includes representation by the armed forces, plus the work of the Armed Forces Champions in the community and feedback from service users and staff. Additional information on the needs of the armed forces and their families has been gained from consultation and engagement activities by the national and regional branches of the Armed Forces Military Covenant.

2.3 Community Safety Issues (Section 17)

- 2.3.1** There are no specific implications but community safety issues will be considered as part of the ongoing work of the Covenant.

2.4 Human Rights Issues

- 2.4.1 The commitments and actions presented in the report intend to support and ensure the human rights of serving service personnel, veterans, reservists, and the families of all who live or have lived in Adur and Worthing.

3. Environmental

- 3.1 There are no specific environment and sustainability implications identified.

4. Governance

- 4.1 This report provides the Joint Strategic Committee with the proposed actions Adur & Worthing Councils intend to undertake to uphold the commitments made by each of the Councils in 2013 when they signed the Armed Forces Community Covenant. The actions also form part of the Councils' strategic Thrive agenda as described in "Platforms for our Places : Going Further", where we commit to helping everyone in our community to improve their own lives and the places they live.

Appendix 1



ADUR & WORTHING COUNCILS

Armed Forces Community Covenant Commitments

1. Context and Purpose

Adur District Council and Worthing Borough Council have been signatories to the Armed Forces Community Covenant since 2013 and are committed to upholding the key objectives of the Covenant:

- That no member of the Armed Forces Community should face disadvantage in the provision of services compared with any other citizen.
- That, in some circumstances, special treatment may be appropriate especially for the injured or bereaved.

The purpose of the Community Covenant is to encourage support for the Armed Forces community that is working and residing in Adur and Worthing and to recognise and remember the sacrifices made by members of the Armed Forces Community, particularly those who have given the most. This includes serving service personnel, veterans, reservists, and the families of all who live or have lived in Adur and Worthing.

The Councils have appointed elected members to be Armed Forces Champions¹ who have been asked by the Leaders of the respective Councils to support these commitments and as part of this, to engage with and support the work of the broader West Sussex Civilian Military Partnership Board that is overseeing this work at strategic level.

Adur & Worthing Councils have developed the following commitments, using the overall Covenant Strategy being led by the West Sussex Civilian Military Partnership Board.

¹ The Leaders confirm the Armed Forces Champions shortly after the Annual Council Meetings. Nominations are via a Leader's report. Armed Forces Champions are Member appointments.

2. Principles and Aims

The Councils recognise the value service personnel, reservists, veterans and military families (together the Armed Forces Community) bring to the life of the Adur and Worthing and its communities. The Councils will, through these commitments, seek to uphold the principles of the Covenant by:

- recognising the sacrifices made by the armed forces community
- encouraging support for the armed forces community
- promoting understanding and awareness amongst the public
- encouraging activities to help the community integrate into local life
- supporting veterans and service families in employment with the Councils.

In upholding these principles the Councils will work in partnership with local representatives of armed forces organisations, major charities and other local authorities. The Councils will also support the West Sussex Civilian Military Partnership Board, which includes local stakeholders such as other district and borough councils, the NHS, the armed forces community and armed forces charities.

3. Commitments and Actions

We will work in partnership with the Armed Forces community to understand the unique challenges they face and provide guidance and support so they can easily access, help shape and improve the services that they need. We will work to ensure our staff and Members understand these commitments and apply them in all they do within the Councils and their communities.

Our Commitments as an Employer

We will undertake the following actions to fulfil the Covenant as an employer:

- We will consult on the possibility of an interview scheme for former service personnel and veterans to ensure they get an interview if they meet the essential requirements of the role.
- We will offer reservists additional days paid leave each year (pro-rata for part time employees) for the continuous training period.
- Through line management arrangements we will offer support to military spouses and partners so that they know how to access the flexible working policy, the leave policy and the support available through the Councils' Employee Assistance Programme.
- We have and will continue to ensure that all new members of staff are told about the Covenant through our staff handbook and have an e-learning course available for staff to ensure they understand its meaning and our duties.
- We will offer mentoring to ex-services personnel upon employment to help their transition into civilian employment.
- Through the Volunteering Policy we will enable volunteering opportunities for our staff which support armed forces communities.

Our Commitments as a Service Provider and Place Leader

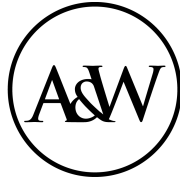
The Councils will undertake the following actions when delivering services and activities with our residents and businesses:

- The Councils will appoint elected Members to be Armed Forces Champions, who will support these commitments and engage with the work of the West Sussex Civilian Military Partnership Board who are overseeing this work at strategic level.
- The senior management team will promote the Armed Forces Covenant and its aims and the Head of Communities and Wellbeing will be the officer contact within the Councils.
- We will actively work and engage with partners to promote support available for service and ex-services people including social care, healthcare education and housing.
- The Councils will seek to support the financial well being for those most in need by disregarding (not taken into account) war pensions as income when calculating relevant benefits.
- Customer Service staff will be supported to signpost veterans to appropriate services inside and outside the Councils. Other front line staff who come into contact with veterans will be encouraged to do the same.
- The Councils' CRM project will, in time, allow customer flags for veteran status to be visible to all teams improving joined up service support. The likely timescale for completion of the CRM is 2023-24.
- We will continue our work in becoming 'trauma informed Councils' ensuring staff are aware of the effect of trauma on members of the Armed Forces and how we are best able to respond and help.
- We will continue to fulfil our housing function through our Housing Allocation Policy with careful and due regard to the needs of service personnel and their families. The policy seeks to provide support for current and past members of the armed forces, plus bereaved spouses and civil partners.
- In responding to Armed Forces personnel and their families who have become homeless, we will seek to assist them through the above housing policy and referral to appropriate specialist services including support from Armed Forces charities in line with personnel wishes.
- Through our Wellbeing Hubs we will ensure service and ex-service members and their families will receive appropriate assistance including referral to trauma recovery and mental health services should these be required.
- We will develop a web page dedicated to the work of the Covenant that signposts people to information about the support and services available.
- We will acknowledge and give thanks for the work of the Armed Forces during the year, including flag flying on Armed Forces Day and holding an act of Remembrance each year.
- We will work with our business partners (eg Chamber of Commerce) as part of our Covid recovery plan, to encourage local businesses to consider participation in the national "[Heroes Welcome](#)" scheme
- We will actively seek opportunities to support the Armed Forces Community within the Adur and Worthing including the promotion of grant applications to the [Community Covenant Fund](#).

4. Monitoring and Governance

- These commitments and the delivery of the Covenant's aims will be overseen by the Armed Forces Champion lead members.
- The lead members will attend the West Sussex Civilian Military Partnership Board to share learning and report progress.
- The Champions will work with Adur & Worthing Councils' Members to support the achievement of the Covenant's aims.

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ADUR & WORTHING
COUNCILS

Joint Strategic Committee
9 November 2021
Agenda Item 6

Key Decision: Yes

Ward(s) Affected: ALL

Procurement of Services for Civil Parking Enforcement & New Agency Agreement with West Sussex County Council (WSSCC)

Report by the Director for Digital, Sustainability & Resources

Officer Contact Details

Jason Passfield, Parking Services Manager, 01903 221466,
jason.passfield@adur-worthing.gov.uk

Jan Jonker, Head of Customer & Digital Services, 01903 221081
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Executive Summary

1. Purpose

- 1.1 West Sussex County Council has agency agreements with Adur District Council and Worthing Borough Council (who act as agents) for the provision of on-street civil parking enforcement in the council areas. This agreement is due for renewal on 1st April 2022.
- 1.2 Adur District Council and Worthing Borough Council have a joint contract with NSL Services for the provision of decriminalised traffic and parking enforcement services and controlled parking zone management in the council areas. This agreement expires on the 31st March 2022 and a procurement exercise is required in order to procure services to commence 1st April 2022.
- 1.3 By agreeing to enter the new contract with West Sussex County Council and procure enforcement services for 5 years (with the option to extend for a further 2 years) the Councils are ensuring a level of influence over on-street arrangements, and involving West Sussex County Council in discussions about positively impacting on the regeneration of the town centre.

1.4 The purpose of this report is to seek approval to:

- Enter into a new Agency Agreement to start 1st April 2022 with West Sussex County Council and to act as their parking enforcement agents in relation to Civil Parking Enforcement
- Authority to procure services for Civil Parking Enforcement
- Authority for the Director to award the contract to the most economically advantageous supplier and for the contract to start 1st April 2022 for 5 years with the option to extend for a further 2 years.

2. Recommendations

- 2.1 To authorise Adur District Council and Worthing Borough Council to enter into a new agency agreement with West Sussex County Council on the terms set out in this Agreement for the delivery by our Councils of Civil Parking Enforcement services for West Sussex County Council, to commence 1st April 2022
- 2.2 To authorise officers to procure services for a Civil Parking Enforcement Supplier to carry out those Services.
- 2.3 To authorise the Director of Digital, Sustainability & Resources to enter into a contract with the most economically advantageous supplier from the tender process to commence on 1st April 2022 for a term of 5 years with the option to extend of a further 2 years

3. Background

- 3.1 Responsibility for car parking policy and enforcement is dependent on whether it is on-street or off street.
- 3.2 On-street parking is the responsibility of West Sussex County Council as the Highways Authority. This includes responsibility for:
- The setting of parking tariffs
 - The establishment and management of Controlled Parking Zones (CPZs) and policies around the management of resident and other permits. Worthing has CPZs in operation. There are no CPZs in Adur and there are no on-street parking charges in Adur.
 - Managing parking restrictions eg single and double yellow lines
 - Establishing the on street parking enforcement policy
- 3.3 On street parking enforcement is managed by means of Civil Parking Enforcement under the Traffic Management Act 2004 (Part 6). The service is

run on behalf of West Sussex County Council through an Agency Agreement with Adur District Council and Worthing Borough Council.

- 3.4 Adur District and Worthing Borough Councils have no direct powers over on street parking enforcement and any concerns or recommendations coming from the Committee should be directed to the County Council.
- 3.5 Off street parking (in council owned surface and multi storey car parks) is the responsibility of Adur District and Worthing Borough Council. The responsibilities for off street parking include:
- Parking enforcement
 - Setting parking tariffs
 - Management of the car park infrastructure including payment machines.

4.0. Objectives of Parking Enforcement

- 4.1 Worthing Borough Council adopted CPE (Civil Parking Enforcement) powers on 10th September 2007, followed by Adur District Council on 5th March 2009. This has allowed the councils to take over the role of on-street parking enforcement from Sussex Police, on behalf of West Sussex County Council. The current service provider is NSL Services Group who manage this on a day-to-day basis. The scheme is managed in accordance with the Traffic Management Act 2004.
- 4.2 Income generated by on-street Fixed Penalty Notices (FPNs) is retained by West Sussex County Council and used to fund the costs of enforcement with any surplus money contributing to transport, parking and other environmental improvements in the borough and district.
- 4.3 The objectives of CPE include
- Encouraging a high level of compliance by motorists with the parking controls and waiting and loading restrictions.
 - Integrating traffic management policies with effective on-street enforcement.
 - Ensuring the equitable distribution and management of the availability of parking space.
 - Being responsive to changing priorities, local factors and demand.
 - Providing parking permits and dispensations for residents and businesses, the disabled, and others as appropriate.
- 4.4 Parking enforcement is managed in accordance with the following principles:
- Fairness in applying the legislation and securing compliance.
 - Focusing enforcement action where necessary.

- Consistency of approach.
- Transparency about what enforcement action is taken and why.
- Recognition that an effective relationship between all areas of the enforcement operation is needed.

5.0 Controlled Parking Zone (CPZ's)

5.1 There is one CPZ in Worthing. It is one of seven across the county. The CPZ is designed to:

- manage on-street parking
- improve safety and access
- raise the commercial viability of town and city centres
- protect the amenities of residents in the adjacent areas
- encourage motorists to review their journeys and consider alternative modes of travel, such as public transport, cycling, walking and car sharing.

6.0 Enforcement Contract

6.1 The existing contract with NSL expires on 31 March 2022. The new contract for Civil Parking Enforcement Services will fulfill the same range of functions as the existing contract, namely:

- On-street enforcement
- Pay and display machines maintenance
- Pay and display cash collection
- On-street permit management (including parking suspensions and dispensations)

6.2 The contract performance will continue to be managed through the use of Key Performance Indicators which are linked to Performance Related Payments (the indicators relate to levels of compliance, they do not relate to the number of PCNs issued). As part of the new contract, virtual permits will be rolled out for resident parking zones. This will eliminate the need for paper permits and visits to the Parking Shop for renewals. The roll out follows the successful introduction of virtual permits in Chichester. Residents who are not digitally enabled will be offered assistance with their permits and will be able to apply by post.

Customers will be able to purchase their on street permits through the MiPermit system which will be through the council website, there will be a

back up facility for those residents who do not have access to a computer to purchase a permit.

- 6.3 For off street car parks the service provider will carry out the following activities on behalf of Adur and Worthing:
- Pay and display cash collection
 - Pay and display machine maintenance
 - Car park enforcement
 - Season ticket processing
- 6.4 Civil Enforcement Officers will be working between the hours of 07.30am to 19.30 Monday to Saturday and between 09.00am to 5.00pm on Sundays and Bank Holidays. These hours can be extended on a case by case basis to meet the needs for enforcement for example for events or if there is a particular enforcement issue at certain times of the day or evening.
- 6.5 Subject to agreeing to a new Agency Agreement (set out below), the Councils will need a provider to administer the on-street parking service. It is proposed that the Council complete a procurement exercise for a service provider to provide Civil Parking Enforcement services and for the contract to start 1st April 2022.

7.0 New Agency Agreements

- 7.1 The Agency Agreement defines joint working between Adur District Council, Worthing Borough Council and West Sussex County Council. To date it has worked well, integrating on street parking management (which is the responsibility of the County Council as the Highways Authority) and off street parking management which is the responsibility of the Borough and District Councils. There is a high degree of transparency across the service, with effective and proportionate enforcement activity to support the objectives of local transport policies and traffic management. The integrated approach to on street and off street parking makes it easy for users to access the service.
- 7.2 It is proposed that in the future Agency Agreement it will remain on the same terms apart from the removal of the requirement to provide a Parking SHop following the successful introduction of virtual permits.
- 7.3 The advantages of an effective Agency Agreement include:
- More opportunities for joint working over on-street parking provision in Adur or Worthing.

- An integrated approach to on-street and off-street parking enforcement, resulting in greater value for money and better services for residents.

7.4 In the absence of an Agency Agreement West Sussex County Council would have to make separate arrangements for on-street enforcement, which could include West Sussex County Council appointing another District or Borough to manage the on-street provision for Adur and Worthing on its behalf.

7.5 There would also be implications for the existing Parking Services Team which would likely transfer to West Sussex County Council under Transfer of Undertakings (Protection of Employment) Regulations 2006, as over 50% of each person's time is spent on on-street matters. This will leave no expertise or staff to oversee the off-street service.

7.6 Adur District and Worthing Borough Council currently benefit from tapping into some of the on-street provision, without the agency agreements, Adur and Worthing Councils will have to provide these as a standalone provision which carries significant cost.

8.0 Engagement and Communication

8.1 This report has been written in consultation with Miles Davy Lead Professional, Parking Strategy Team West Sussex County Council

8.2 The timeline for implementation is shown below:

Action	Deadline
JSC	9th November 2021
WSCC Agency Agreement	Notify WSCC once approved by JSC
Commence Procurement Process	22nd November 2021
Tender evaluation	Evaluate by 21.1.2022
10 days standstill	31.1.2022
Contract Execution	Mid Feb 2022

9.0 Financial Implications

- 9.1 The current cost of the civil enforcement contract is £948,853 per year which can be broken down as follows:
- Worthing On-Street: £743,711
 - Worthing Off-Street: £41,370
 - Adur On-Street: £124,490
 - Adur Off-Street: £39,282
- (these are estimates based on a percentage agreement and can vary with deployment of parking enforcement officers and other additional costs)
- 9.2 Worthing Borough Council also administers the Controlled Parking Zones on behalf of the County Council and receives a contribution from the County of £223,000 per year towards these costs. The proposed agency agreement will extend this arrangement for a further 5 years. The contract allows for the costs to be annually assessed and reimbursed via the income generated from enforcement fees.
- 9.3 The cost of the current parking off-street enforcement arrangements are contained within the Councils' car parking budgets. West Sussex County Council currently funds all costs for the provision of the on-street service within Worthing Borough Council.
- 9.4 Working in partnership with West Sussex County Council offers economies of scale to all parties in terms of staffing, IT and contract costs. This is currently happening with the current provider enforcing both on and off street car parks, with the staffing and other expenses costs proportioned accordingly.
- 9.5 If the off-street parking services were provided by the Councils as a standalone service, this would result in additional costs for the contract elements currently proposed to be included in the combined enforcement contract. In addition, if the agency agreement were to cease, the Councils would incur additional staffing and IT costs (as a new stand alone system would have to be procured and implemented).
- 9.6 Worthing On-street is currently accounted for via a holding account, where all income is returned to West Sussex County Council after all expenses have been met. This is returned on a quarterly basis along with a full reconciliation.

9.7 Adur District and Worthing Borough Council receive a contribution to cover the expected gap in costs for Adur On-street from West Sussex County Council, which is received as a one off yearly payment, increasing with CPI on a yearly basis.

10.0 Legal Implications

10.1 s1 of the Localism Act 2011 empowers the Council to do anything an individual can do apart from that which is specifically prohibited by pre-existing legislation

10.2 s1 Local Government (Contracts) Act 1997 confers power on the local authority to enter into a contract for the provision of making available of assets or services for the purposes of, or in connection with, the discharge of the function by the local authority

10.3 The Council must ensure that any contract entered into pursuant to this Report is compliant with the Public Contracts Regulations 2015.

10.4 In making arrangements for off-street parking and enforcement the Councils are to comply with The Road Traffic Regulation Act 1984; The Traffic Management Act 2004; The Borough Council of Worthing (Off Street Parking Places) (Consolidation Order) 2007 (as amended) and the The Adur District Council (Off Street Parking Places) (Consolidation Order) 2011 (as amended).

10.5 In making arrangements for on-street parking and enforcement, the Councils are to comply with The Road Traffic Regulation Act 1984; The Traffic Management Act 2004; the West Sussex County Council (Worthing Parking Places & Traffic Regulation) Consolidation Order 2007 and the West Sussex County Council (Adur Parking Places & Traffic Regulation Consolidation Order 2009).

Background Papers

- JAW/010/19/20
<https://democracy.adur-worthing.gov.uk/ieDecisionDetails.aspx?ID=131>
- JOSC 26th July 2018 item 7
<https://democracy.adur-worthing.gov.uk/Data/Joint%20Overview%20&%20Scrutiny%20Committee/201807261830/Agenda/media.150017.en.pdf>

Sustainability & Risk Assessment

1. Economic

- To provide sufficient on-street car parking in town and village centres to maintain economic vitality and viability without encouraging unnecessary or excessive car use.
- Health and Wellbeing Objectives
- To reduce levels of car ownership and reliance on the private car as the principle mode of choice through the promotion and support of alternatives, including car clubs, car sharing, non-car modes and active travel.
- To facilitate the adoption of less polluting technology, such as electric vehicles, through the development of appropriate support infrastructure.

2. Social

2.1 Social Value

- Matter considered and no issues identified

2.2 Equality Issues

- Matter considered and no issues identified

2.3 Community Safety Issues (Section 17)

- Matter considered and no issues identified

2.4 Human Rights Issues

- Matter considered and no issues identified

3. Environmental

- Matter considered and no issues identified

4. Governance

- This meets the Council's Priorities of 'protecting front line services', 'promoting a clean, green and sustainable environment', 'supporting and improving the local economy' and 'ensuring value for money and low Council Tax'.

5. Financial Objectives

- For parking schemes to be self-financing. Individual schemes should, preferably, recover their set-up costs over a period of time and return a surplus to the On-Street Parking Account to provide for on-going maintenance, monitoring, enforcement, review and extension, where necessary. In the case of new development, these costs should be borne by the developer.
- To review parking charges regularly and to set those charges at levels that cover operating costs and influence short and long stay parking demands, consistent with traffic management and demand management objectives

- WSCC's On-Street Parking Account, to which all expenditure and income is assigned, to operate in surplus, as required under Section 55 of the Road Traffic Regulation Act 1984. Any surplus, should be used, in the first instance, to implement or support parking schemes and subsequently to improve parking facilities and approved transport and environmental improvement schemes, strategically across the County irrespective of where they originated.

6. Locational Objectives

- To encourage the location of activities in well-served and accessible areas.
- To locate long-stay parking spaces in off-street car parks or less central on-street areas, subject to the safeguarding of residents' parking needs.
- To support the provision of out-of-town Park and Ride schemes that reduce long-stay town centre parking.
- Enforcement Objectives
- These are may be summarised as follows:-
- To provide a single integrated parking service, combining on-street and off-street management and enforcement that will be accessible, at a local level within the Districts and Boroughs.
- To provide the effective enforcement of parking controls.

7. Community Objectives

- To prioritise parking in residential areas for use by residents and their visitors.
- To ensure that the parking and transport needs generated by new development are adequately provided for by the development and do not have adverse impacts upon local communities.

8. Traffic Management Objectives

- To manage the free flow of all traffic on the highway and to maintain road safety for all road users.
- To share out limited kerb space amongst competing user groups, fairly and transparently.
- To maintain town centre parking charges and controls that provide effective demand management to:
 - protect the needs of residents and their visitors;
 - encourage the turnover of on-street parking of short duration;
 - support local businesses
 - encourage long-stay parking to take place in off-street car parks and/or designated on-street locations; and
 - minimise the effect of circulating traffic 'searching' for spaces.

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ADUR & WORTHING
COUNCILS

Joint Strategic Committee
9 November 2021
Agenda Item 7

Key Decision [Yes/No]

Ward(s) Affected:

Transfer of s106 Monies to the Capital Programme for the delivery of Affordable Housing

Report by the Director for the Economy

Officer Contact Details:

Amanda Eremie
Housing Needs Manager
01273 263025
amanda.eremie@adur-worthing.gov.uk

Executive Summary

1. Purpose

- 1.1 This report seeks to transfer s106 contributions received from the Bayside development to the Capital Programme specifically to deliver affordable housing in the Borough. This funding has to be used towards the delivery of affordable housing under the terms of the legal agreement but this can include the direct delivery of emergency or temporary accommodation or payment to a Registered Provider to deliver additional affordable housing.
- 1.2 A number of options for the use of this funding are being investigated by your Officers and it is recommended that the drawdown of the funding for specific schemes be delegated to the Executive Member for Housing.

2. Recommendations

2.1 The Joint Strategic Committee is recommended to:

- i) Approve a budget virement of £1,765,800 funded from the s106 monies from the Bayside development to the Worthing Borough Council Capital Programme to increase the budget for the delivery of affordable housing under the portfolios for the Executive Member for Customer Services.

3. Background

3.1 Planning permission was granted for the redevelopment of the former Aquarena site for 140 residential apartments, commercial floorspace and a seafront cafe. The s106 agreement required the provision of 30% affordable housing (42 apartments). Of these 20 social rented apartments have been provided on site and have been transferred to Worthing Homes.

3.2 The remaining 22 apartments for shared ownership were offered to Registered Providers but were not taken up due to concerns about service charges. The s106 agreement requires that if any affordable housing units are not provided on site a commuted sum would need to be paid for the off site provision of the remaining affordable housing units. The Council's Affordable Housing Supplementary Planning Document requires contributions at the following level:

- £29,760 for a studio unit
- £79,560 for a 1 bed unit
- £80,850 for a 2 bed unit

3.3 The shared ownership units were approved as 10 x one bed and 12 x 2 bed apartments resulting in a total contribution of £1,765,800. This was due on the occupation of the 90th apartments and this payment has recently been made to the Council by Roffey Homes.

4.0 Context

4.1 The need for affordable in homes in the South East, including Worthing is well documented and as part of 'Platforms for Our Places - Going Further' and our 'Delivering Pathways to Affordable Homes' strategy, the Council has

committed to innovate to improve levels of affordable housing being delivered.

- 4.2 The number of homeless people in temporary accommodation is increasing month on month with increasing numbers presenting multiple needs and action is needed to address the needs of our most vulnerable members of our community and is an area of work that is identified as a need by DLUCH through our Rough Sleeper Initiative work.
- 4.3 A number of options are being pursued by Officers and the s106 funding can assist a number of emerging projects. These range from the redevelopment and or conversion of existing properties (e.g. Rowlands Road) to provide additional emergency or temporary accommodation or work with partner Registered Providers and organisations to deliver additional affordable accommodation (Clifton Road).
- 4.4 There is also the scope to provide funding to some of the larger development sites owned by the Council such as Teville Gate or Union Place to deliver additional affordable housing over and above what can be secured through the planning process.
- 4.5 Current options include the potential for redevelopment of surplus land owned by Worthing for new emergency and temporary accommodation and the scope for a joint project with Worthing Homes to redevelop the former Feba premises in Ivy Arch Road (Skywaves).

5.0 Issues for consideration

- 5.1 At this stage Members are just requested to transfer the s106 funds to the Capital Programme for the delivery of affordable housing. This will enable work to progress by Officers to identify appropriate schemes for funding.

6.0 Engagement and Communication

- 6.1 The planning application for Bayside Apartments was the subject of public consultation and the s106 Heads of Terms were agreed by Worthing Planning Committee. The requirement for an off site contribution, if the developer was unable to attract a Registered Provider to take on any of the affordable housing units, was clearly identified at the time.
- 6.2 Any use of the funding to deliver additional affordable housing would be through a similar public consultation exercise through the planning process. Similarly any decision to release capital funding would be a key decision

which would be subject to internal consultation and a separate Executive Member decision report as detailed in the Capital Strategy.

7.0 Financial Implications

7.1 Worthing Borough Council already has several budgets to support the development and delivery of affordable housing either directly or via providing grants to local Registered Social Landlords.

	Prior to 2021/22	2021/22	2022/23	Total
	£	£	£	£
Temporary and Emergency Accommodation Programme (Invest to Save)				
Rowlands Road	2,936,000	1,340,580		4,276,580
Downview Site	3,488,280	911,720		4,400,000
Unallocated budget	0	1,210,630	2,000,000	3,210,630
Grants to Registered Social Landlords	0	1,831,900	906,000	2,737,900
Total affordable homes programme	6,424,280	5,294,830	2,906,000	14,625,110

However, the receipt of the S106 funding will allow the Council to increase the number of projects to be delivered over the next few years.

7.2 Once approved, the budget will sit in the Customer Service portfolio. Under the capital strategy, all schemes costing £250,000 or more require an approval report to be prepared for the Joint Strategic Committee or Executive Member outlining details of the scheme, the method of procurement and the capital and revenue implications prior to any spend.

7.3 The use of s106 funding to deliver additional emergency and temporary accommodation would help to reduce the current revenue financial impact of delivering nightly booked emergency and temporary accommodation for those in urgent housing need as well as provide local fit for purpose accommodation. The funding can also be used to help lever additional affordable housing grant funding from Homes England.

7.4 The use of s106 funding to deliver additional affordable accommodation on development sites either directly or in partnership with local providers will

support move on from temporary accommodation and providing homes to those on the housing register, reducing financial impact of provisioning temporary accommodation and provisioning suitable housing to those in housing need.

8.0 Legal Implications

- 8.1 Section 124 Local Government Act 1972 provides the Council with the power to acquire land or property.
- 8.2 Section 8 Housing Act 1985 places a duty of every local Housing Authority to consider housing conditions in their district and the needs of the district with respect to the provision of further housing accommodation.
- 8.2 The terms of the legal agreement requires these monies to be utilised towards the delivery of affordable housing.

Background Papers

Planning Application Reference - AWDM/1633/16 and accompanying s106 legal agreement.

Platform for Our Places - Going Further

Pathways to Affordable Homes

Housing Strategy

Community Homeless Strategy

Sustainability & Risk Assessment

1. Economic

- 1.1.1 Will contribute towards the councils work to reduce the use of temporary Accommodation which is costly.
- 1.1.2 Delivery of good standard affordable housing will support its residents to be more economically resilient and reduce fuel poverty.

2. Social

2.1 Social Value

- 2.1.1 Thriving People and Communities is one of five Platforms for development in "*Platforms for our Places : Going Further*". Work with key partners to deliver strategic response to our shared agenda to improve housing supply and reduce homelessness.
- 2.1.2 Homelessness exacts a personal cost to those who endure it. In addition to the trauma and the emotional duress that can accompany the precipitating events of one's loss of housing, it can mark the beginning of a steep downward spiral. The unique distress of lacking a settled home can cause or intensify social isolation, create barriers to education, training and paid work and undermine mental and physical health. The impact on children can more profound and long lasting.

2.2 Equality Issues

- 2.2.1 The Council is subject to the general equality duty set out in section 149 of the Equality Act 2010.
- 2.2.2 This proposal does not have an effect on those with protected characteristics.

2.3 Community Safety Issues (Section 17)

- 2.3.1 There are specific commitments in "*Platforms for our Places : Going Further*" which relate to the promotion of communities as safe places. Delivering good quality, affordable, local homes support this work.
- 2.3.2 The Community Homelessness Strategy aims to promote sustainable communities and to prevent and address homelessness. It also aims to reduce the number of those sleeping on the streets and reduce the number of vulnerable residents losing their homes.

2.4 Human Rights Issues

2.4.1 The delivery of affordable housing assist the Councils' to support its citizens to avoid social exclusion, discrimination and loss of dignity.

2.4.2 Proposal supports our residents to achieve quiet enjoyment of their property and possessions through provision of good standard affordable homes.

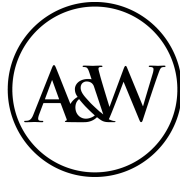
3. Environmental

3.1.1 Developments will adhere to modern current standards under the building Regulations which includes standards of insulation and fire safety with a bi-product of reducing fuel poverty for their residents.

4. Governance

4.1.1 Delivery of sites will be overseen by Executive Member for Housing via Housing Liaison Board

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ADUR & WORTHING
COUNCILS

Joint Strategic Committee
9 November 2021
Agenda Item 8

Key Decision: [Yes/No]

Ward(s) Affected: All Worthing

Referral of Motion on Notice from Worthing Borough Council

Report by the Interim Director for Communities

1. Purpose

- 1.1. This report sets out a motion (attached as Appendix 1) referred from the meeting of Worthing Borough Council on the 19th October 2021.
- 1.2. Members of the Joint Strategic committee are asked to consider and determine the Motion.
- 1.3. Members can either support the motion and ask for further work to be carried out in this regard, or, members can reject the motion.

2. Recommendations

- 2.1. That the Joint Strategic Committee support the motion and determine how further work is carried out; or,
- 2.2. That the Joint Strategic Committee reject the motion.

3. Context

- 3.1. At its meeting on the 19th October 2021, Worthing Borough Council received a motion from Councillor Margaret Howard, seconded by Councillor Emma Taylor, details of which can be found at Appendix 1.
- 3.2 The motion submitted to Council contained subject matter that is within the remit of the Joint Strategic Committee, as defined in para 14.4.1 of the Council's Procedure Rules. Therefore, it was moved and seconded, immediately noted by the Council and referred without debate to the Joint Strategic Committee for consideration and determination.
- 3.3 Where a motion has been referred by Full Council to the Joint Strategic Committee, the mover, or the seconder in the absence of the mover, shall be entitled to attend the relevant meeting of the Executive and explain the motion. Councillor Margaret Howard has been made aware that the motion has been referred to this Committee.

4. Issues for consideration

- 4.1 The Joint Strategic Committee can either support or reject the motion.
- 4.2 Should the Joint Strategic Committee support the motion, then the Committee should ask Officers to prepare a further report on the substantive issues to be presented at a future meeting of the JSC.

5. Financial Implications

- 5.1 There may be direct financial implications in future depending on the course of action the Joint Strategic Committee wishes to take.

6. Legal Implications

- 6.1 Rules concerning motions are set out in the Council's Constitution under paragraph 14 of the Council's Procedure Rules.

Background Papers

Motion to Worthing Borough Council on the 19th October 2021

Officer Contact Details:-

Neil Terry

Democratic Services Lead

01903 221073

neil.terry@adur-worthing.gov.uk

Motion from Cllr Howard regarding Universal Credit Uplift

We note that the Universal Credit uplift of £20 per week has been removed and claimants have received notice that they will receive £86 per month less to live on, which equates to £1040 per annum.

Furlough has ended and many more will lose their jobs as furlough support ends.

In addition, energy prices are going up drastically.

The impact of these changes will have a profound effect on Worthing residents.

In June this year there were 7372 claimants of Universal Credit in Worthing West and another 7475 in East Worthing & Shoreham, of those claimants 6284 were in work. That's 42% of Universal credit claimants being in work and many more having disabilities or caring responsibilities and unable to work.

Trussell Trust estimates that 1.2 million people will be forced to skip meals if this cut in Universal Credit goes ahead.

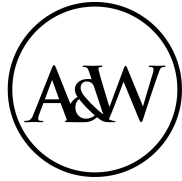
Worthing Food Foundation are already preparing for an increase in requests for food support, this is in a time when donations are going down due to supply issues.

Recent research estimates that 16000 people living in Worthing face food insecurity and this number will increase in the coming months.

Arrears are set to increase in Council Tax, rent, mortgages and utilities as people will have to choose between paying their bills, heating their homes and food. This will result in further hardship and inevitably increased evictions and homelessness.

To mitigate the effects of the removal of the uplift in Universal Credit, the end of Furlough and the increase in Energy bills, this motion calls on the Cabinet to write to the Secretary of State to request the retention of the £20 per week uplift in Universal Credit.

Proposed by Margaret Howard
Seconded by Emma Taylor



ADUR & WORTHING
COUNCILS

Joint Strategic Committee
9 November 2021
Agenda Item 9

Key Decision [Yes/No]

Ward(s) Affected: All

Using Sport England Funding to Support Leisure Services in Adur

Report by the Director for the Economy

Executive Summary

1. Purpose

- 1.1. The main purpose of this report is to recommend a way forward for utilising a grant received from Sport England for re-opening Adur's leisure facilities.

2. Recommendations

- 2.1. The Joint Strategic Committee is recommended to:
 - i) Note the progress in reopening the Adur facilities following the ending of restrictions;
 - ii) Approve the proposed reopening payment of £104,000 funded from the grant received from Sport England.

3. Context

- 3.1 The contract to provide leisure services was awarded to South Downs Leisure in January 2021 with the intention of opening the venues in February 2021 but in the event, the impact of the extended Pandemic, was to delay the opening of the two leisure centres and Wadurs swimming pool until May.
- 3.2 One consequence of the delay was that grant funding from Sport England for the purposes of re-opening was effectively retained for costs which would be incurred in the current financial year. Additional funding (£104,000) has been requested by South Downs Leisure Trust. This is considered to be a reasonable request mindful of the purpose of the grant funding from Sport England and that it does not involve additional Council funded expenditure, nor does it vary the contract.
- 3.3 The wider context is our experience to date of South Downs Leisure Trust operating the leisure facilities. Two quarterly contract reviews with SDLT have taken place since May and many more informal conversations and meetings have taken place as part of a partnership approach to operating our leisure facilities.
- 3.4 Over the past 5 months SDLT has prioritised re-opening the centres and ensuring that they are welcoming and clean. Income figures have steadily improved as people have returned and club bookings have been particularly strong. The Aquaschool swimming lessons at Wadurs have increased from 566 attendees in July to 704 in October and Aqua Classes have doubled from 3 to 6 classes per week due to the demand.
- 3.5 SDLT's has adapted its programme to place a greater emphasis on health and well-being. Mindfulness classes have been introduced and the successful Exercise Referral scheme is about to re-start. "This Girl Can" <https://www.thisgirlcan.co.uk/> classes at the facilities have begun this Autumn.

4. Issues for consideration

- 4.1 Mindful of the considerable financial impact of the Pandemic on leisure service operations up and down the country, it is appropriate to use the Sport England grant funding to support South Downs Leisure Trust now it has reopened Adur's leisure facilities. Mindful of the purpose these grant funds are intended for, no alternative options have been considered to be appropriate.

5. Engagement and Communication

- 5.1 Regular monitoring of SDLT's contractual performance is underway and SDLT has instigated a customer survey to establish where services can be improved and ideas for new activities.

6. Financial Implications

- 6.1 The Council in 2020/21 relet the leisure contract to South Down Leisure Trust with agreed contract payments for the next 5 years of:

2020/21 (Dec - March)	2021/22	2022/23	2023/24	2024/25
£	£	£	£	£
205,550	345,370	130,070	111,910	13,160

- 6.2 Due to the impact of the Coronavirus and the extended lockdown in the early part of this year, the leisure centres and swimming pool did not open as anticipated, eventually reopening early this financial year. Adur District Council only paid preparatory costs to SDLT rather than the full contract payment in 2020/21. In addition, as the Councils retained responsibility for the maintenance of the sites in the interim period, we also had some significant issues to address such as the retiling of the Wadurs pool. Overall the spend in 2020/21 was £607,800 against an approved budget of £717,870.

2020/21	Budget	Actual	Under / Over (-) spend
	£	£	£
Contractor payments			
ACL	125,000	125,000	0
SDLT	205,550	100,640	104,910
Consultancy support	40,000	47,000	-7,000
Interim venue management	347,320	335,160	12,160
	<u>717,870</u>	<u>607,800</u>	<u>110,070</u>

- 6.3 SDLT have approached the Council for additional funding of £104,000 in the current year to fund the opening costs of the venues. Effectively this is

deferred expenditure from the previous financial year due to the extended closure of the venues.

- 6.4 The Council successfully applied in 2020/21 for grant aid of £110,000 to support the reopening of the venues which the Council has retained to fund the reopening costs in 2021/22.

7. Legal Implications

- 7.1 Under Section 111 of the Local Government Act 1972, the Council has the power to do anything that is calculated to facilitate, or which is conducive or incidental to, the discharge of any of their functions.
- 7.2 Section 1 of the Localism Act 2011 empowers the Council to do anything an individual can do apart from that which is specifically prohibited by pre-existing legislation.
- 7.5 Section 19 of the Local Government Act 1976 allows the Council to provide recreational facilities as it thinks fit and that includes the power to provide buildings, facilities, equipment, supplies and assistance of any kind, either without charge or on such payment as the authority thinks fit.
- 7.6 The Council must take appropriate measures to ensure that SDL expenditure of the funding is in accordance with the terms on which it was received from Sport England and is in accordance with the terms and conditions of the leisure contract between SDL and the Council.

Background Papers

- Report to the Joint Strategic Committee dated 12th January 2021 - Update on the future of Adur Leisure contract award (public report)
- Report to the Joint Strategic Committee dated 3rd November 2020 - Re-Opening Adur's Leisure Facilities
- Report to Joint Strategic Committee 8th September 2020 - COVID-19 Response to ACL Insolvency - Adur Leisure Sites
- Procurement Policy Note 01/20 dated March 2020

Officer Contact Details:-

Martin Randall

Director for Economy

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Sustainability & Risk Assessment

1. Economic

The pandemic has had a major impact on the wider economy and has made operating conditions in the leisure sector challenging.

2. Social

2.1 Social Value

The pandemic has had a major impact on the lives of individuals, families and our communities. Leisure and its relationship with health and well being will be of vital importance to local communities as we recover

2.2 Equality Issues

Leisure plays a vital role in people's health and well-being. The pandemic has had a disproportionate impact on some communities and this will need to be reflected in our recovery planning for leisure.

2.3 Community Safety Issues (Section 17)

The pandemic has raised a number of community safety issues both direct and indirect. Leisure, health and well being have an important role to play in this regard.

2.4 Human Rights Issues

No specific matters

3. Environmental

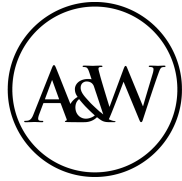
The environmental impact of leisure provision is an increasingly important consideration and encompasses aspects such as travel and the management of buildings and facilities

4. Governance

A formal quarterly review of the leisure services contract takes place.

5. Sustainability & Risk Assessment

Sustainability and risk assessment criteria are incorporated into the contract to operate leisure services in Adur



ADUR & WORTHING
COUNCILS

Joint Strategic Committee
9 November 2021
Agenda Item 10

Key Decision: [Yes/No]

Ward(s) Affected: All Adur

Referral of Motion on Notice from Adur District Council

Report by the Interim Director for Communities

1. Purpose

- 1.1. This report sets out a motion (attached as Appendix 1) referred from the meeting of Adur District Council on the 28th October 2021.
- 1.2. Members of the Joint Strategic committee are asked to consider and determine the Motion.
- 1.3. Members can either support the motion and ask for further work to be carried out in this regard, or, members can reject the motion.

2. Recommendations

- 2.1. That the Joint Strategic Committee support the motion and determine how further work is carried out; or,
- 2.2. That the Joint Strategic Committee reject the motion.

3. Context

- 3.1. At its meeting on the 28th October 2021, Adur District Council received a motion from Councillor Gabe Crisp, seconded by Councillor Robina Baine, details of which can be found at Appendix 1.
- 3.2 The motion submitted to Council contained subject matter that is within the remit of the Joint Strategic Committee, as defined in para 14.4.1 of the Council's Procedure Rules. Therefore, it was moved and seconded, immediately noted by the Council and referred without debate to the Joint Strategic Committee for consideration and determination.
- 3.3 Where a motion has been referred by Full Council to the Joint Strategic Committee, the mover, or the seconder in the absence of the mover, shall be entitled to attend the relevant meeting of the Executive and explain the motion. Councillor Gabe Crisp has been made aware that the motion has been referred to this Committee.

4. Issues for consideration

- 4.1 The Joint Strategic Committee can either support or reject the motion.
- 4.2 Should the Joint Strategic Committee support the motion, then the Committee should ask Officers to prepare a further report on the substantive issues to be presented at a future meeting of the JSC.

5. Financial Implications

- 5.1 There may be direct financial implications in future depending on the course of action the Joint Strategic Committee wishes to take.

6. Legal Implications

- 6.1 Rules concerning motions are set out in the Council's Constitution under paragraph 14 of the Council's Procedure Rules.

Background Papers

Motion to Adur District Council on the 28th October 2021

Officer Contact Details:-

Neil Terry

Democratic Services Lead

01903 221073

neil.terry@adur-worthing.gov.uk

Motion - A Partnership between Local Government and National Government to tackle Climate Change

Background

In 2018, at COP24, the UK Government signed up to having 'domestic institutional arrangements, public participation and engagement with local communities' so localities can play their part in delivering the UKs 'Nationally Determined Contributions' in the Paris Climate Agreement.

In July 2019 Adur District Council declared a Climate Emergency

In July 2021 the Sustainable AW 2021-23 plan was presented which states that: *To address the Climate Emergency, greater collaboration on climate action is proposed through enhanced engagement with community, business and public sector partners; developing joint ownership of a refined SustainableAW plan; and creating clearer methods of joint working.*

In May 2021 Alok Sharma MP, President of COP26 said Collaboration would be a key objective of the climate summit

"Governments, business and civil society (sometimes called 'non-state actors' and including local government) need to work together to transform the ways we power our homes and businesses, grow our food, develop infrastructure and move ourselves and goods around"

Despite these agreements and statements there is still no formal relationship allowing a joint partnership working between Local and National Government on climate action.

This Council notes that

- there has been a substantial shift in public opinion on the Climate Emergency and Biodiversity crisis during the last 3 years since COP24
- public opinion is strongly in favour of bold and decisive action at local, national and international level on the Climate Emergency
- this country is hosting COP26, the last chance to introduce the necessary substantial measures to halt global warming below 1.5 degrees C.

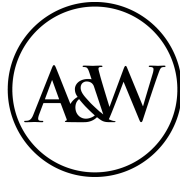
This Council resolves to

- in this year of COP26 add our voice to calls by the Local Government Association and the Association of Directors of Environment, Economy, Planning and Transport & others for a joint local & national government Task Force to plan action to reach 'net zero' emissions. Such a partnership can set appropriate regulations, benchmarks and targets and create the much needed long-term funding mechanisms to enable local communities and economies to decarbonise whilst remaining resilient and sustainable.

- write to Alok Sharma MP, President for COP26 , the Prime Minister and the Leadership Board of the LGA informing them of our support for a joint Local/National Government Climate Change Partnership Taskforce and asking for one to be established as soon as possible.

Proposed by Cllr Gabe Crisp
Seconded by Cllr Robina Baine

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ADUR & WORTHING
COUNCILS

Joint Strategic Committee
9 November 2021
Agenda Item 11

Key Decision: [Yes/No]

Ward(s) Affected: All Adur

Referral of Motion on Notice from Adur District Council

Report by the Interim Director for Communities

1. Purpose

- 1.1. This report sets out a motion (attached as Appendix 1) referred from the meeting of Adur District Council on the 28th October 2021.
- 1.2. Members of the Joint Strategic committee are asked to consider and determine the Motion.
- 1.3. Members can either support the motion and ask for further work to be carried out in this regard, or, members can reject the motion.

2. Recommendations

- 2.1. That the Joint Strategic Committee support the motion and determine how further work is carried out; or,
- 2.2. That the Joint Strategic Committee reject the motion.

3. Context

- 3.1. At its meeting on the 28th October 2021, Adur District Council received a motion from Councillor Lee Cowen, seconded by Councillor Debs Stainforth, details of which can be found at Appendix 1.
- 3.2 The motion submitted to Council contained subject matter that is within the remit of the Joint Strategic Committee, as defined in para 14.4.1 of the Council's Procedure Rules. Therefore, it was moved and seconded, immediately noted by the Council and referred without debate to the Joint Strategic Committee for consideration and determination.
- 3.3 Where a motion has been referred by Full Council to the Joint Strategic Committee, the mover, or the seconder in the absence of the mover, shall be entitled to attend the relevant meeting of the Executive and explain the motion. Councillor Lee Cowen has been made aware that the motion has been referred to this Committee.

4. Issues for consideration

- 4.1 The Joint Strategic Committee can either support or reject the motion.
- 4.2 Should the Joint Strategic Committee support the motion, then the Committee should ask Officers to prepare a further report on the substantive issues to be presented at a future meeting of the JSC.

5. Financial Implications

- 5.1 There may be direct financial implications in future depending on the course of action the Joint Strategic Committee wishes to take.

6. Legal Implications

- 6.1 Rules concerning motions are set out in the Council's Constitution under paragraph 14 of the Council's Procedure Rules.

Background Papers

Motion to Adur District Council on the 28th October 2021

Officer Contact Details:-

Neil Terry

Democratic Services Lead

01903 221073

neil.terry@adur-worthing.gov.uk

Universal Credit motion

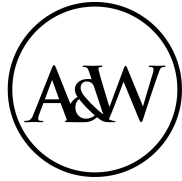
4,912 people (and their families) in Adur have received the news that their Universal Credit will be cut by £20 a week, equating to £1040 per annum. People affected are not just those on out of work benefits but also people on low income and those on working tax credits. 45% of our claimants are already in work.

Many families have lost their jobs due to Covid and were forced to take poorer paid jobs through no fault of their own. We are seeing the use of foodbanks increase due to the rocketing supermarket and energy prices and charities warn it will push more families into poverty.

Business leaders say it will make it harder for local businesses to recover from losses during the pandemic because UC claimants will have even less to spend. Furthermore, there are plans to restart the migration to UC from legacy benefits which will reduce incomes for another group of vulnerable people.

This Council recognises the damaging impact of the cuts to Universal Credit and resolves to write to both Tim Loughton MP and the chancellor Rishi Sunak calling on them to reinstate the payments and by doing so show our support for families and local businesses who are facing hardship this winter.

Proposed by Cllr Lee Cowen
Seconded by Cllr Debs Stainforth



ADUR & WORTHING
COUNCILS

Joint Strategic Committee
9 November 2021
Agenda Item 12

Key Decision: [Yes/No]

Ward(s) Affected: All Adur

Referral of Motion on Notice from Adur District Council

Report by the Interim Director for Communities

1. Purpose

- 1.1. This report sets out a motion (attached as Appendix 1) referred from the meeting of Adur District Council on the 28th October 2021.
- 1.2. Members of the Joint Strategic committee are asked to consider and determine the Motion.
- 1.3. Members can either support the motion and ask for further work to be carried out in this regard, or, members can reject the motion.

2. Recommendations

- 2.1. That the Joint Strategic Committee support the motion and determine how further work is carried out; or,
- 2.2. That the Joint Strategic Committee reject the motion.

3. Context

- 3.1. At its meeting on the 28th October 2021, Adur District Council received a motion from Councillor Catherine Arnold, seconded by Councillor Jeremy Gardner, details of which can be found at Appendix 1.
- 3.2 The motion submitted to Council contained subject matter that is within the remit of the Joint Strategic Committee, as defined in para 14.4.1 of the Council's Procedure Rules. Therefore, it was moved and seconded, immediately noted by the Council and referred without debate to the Joint Strategic Committee for consideration and determination.
- 3.3 Where a motion has been referred by Full Council to the Joint Strategic Committee, the mover, or the seconder in the absence of the mover, shall be entitled to attend the relevant meeting of the Executive and explain the motion. Councillor Catherine Arnold has been made aware that the motion has been referred to this Committee.

4. Issues for consideration

- 4.1 The Joint Strategic Committee can either support or reject the motion.
- 4.2 Should the Joint Strategic Committee support the motion, then the Committee should ask Officers to prepare a further report on the substantive issues to be presented at a future meeting of the JSC.

5. Financial Implications

- 5.1 There may be direct financial implications in future depending on the course of action the Joint Strategic Committee wishes to take.

6. Legal Implications

- 6.1 Rules concerning motions are set out in the Council's Constitution under paragraph 14 of the Council's Procedure Rules.

Background Papers

Motion to Adur District Council on the 28th October 2021

Officer Contact Details:-

Neil Terry

Democratic Services Lead

01903 221073

neil.terry@adur-worthing.gov.uk

This Council notes that

This summer Southern Water (SW) was fined a record £90m for deliberately dumping between 16 billion and 21 billion litres of raw sewage into the seas and rivers of Kent, Hampshire and Sussex (including Chichester Harbour) between 2010 and 2015

The judge summed up “each of the 51 offences seen in isolation shows a shocking and wholesale disregard for the environment, for the precious and delicate ecosystems along the North Kent and Solent coastlines, for human health, and for the fisheries and other legitimate businesses that depend on the vitality of the coastal waters”

This criminal activity has put the health of residents and visitors to Adur and Worthing at risk through the contamination of the seas of the Sussex coastline and contamination of local sea food, damaged the reputation of local beaches and the local environment and threatens local businesses, particularly the Shoreham Port Authority and anyone involved with the harvesting of sea food.

Just days after the £90m fine Peacehaven treatment works carried out an “emergency arrangements release” of raw sewage into the sea after a build up of disposable items. Let us also not forget of late, the forced closure of beaches from Lancing to Ferring for six days.

Furthermore, raw sewage threatens the council's seabed lease initiative to boost marine conservation and to help in the council's bid towards carbon neutrality by 2030.

The water industry has accumulated debts of £48billion since 1989 which cost £1.3billion in annual interest. In that time the industry has paid £57billion in shareholder dividends, while customer bills have increased by 40% above inflation.

It further notes that

A number of incidents have taken place during the summer along the Adur and Worthing coast involving the release of raw sewage which emphasise the need for urgent investment in the area's wastewater treatment facilities.

The Council resolves to:

Write to the Chief Executive and Director of the Environment at SW insisting that they meet with the Council to account for the impact of SW's behaviour on local communities, to give a clear picture of the current inadequacies of the waste water infrastructure servicing in West Sussex and to lay out their plans for how they will remedy the situation...demanding that Southern Water make the investment needed to:

- ensure that local water treatment works are functioning legally and safely and that our rivers, streams and shoreline are not affected by serious pollution incidents in the future
- improve the capacity and effectiveness of the local waste water infrastructure so that sewage is not discharged into the River Adur and the sea

Write to local MP's and the Department of the Environment asking for:

- The Environment Agency be given more power and resources to fine water companies, acting as an incentive to radically invest in their water treatment plants
- That fine income be used to support improvements in the regulatory arrangements for water companies and to provide compensation to local authorities and local businesses that have suffered from the criminal activities of SW.
- That the current management arrangements for the water industry are revised so that private companies like SW cannot secretly pursue criminal activities over many years in order to avoid financial penalties and the cost of upgrading infrastructure.

Proposed by Cllr Catherine Arnold
Seconded by Cllr Jeremy Gardner

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